

**THE CHRISTIAN METHODIST EPISCOPAL CHURCH
QUARTERLY CONFERENCE REPORT
RECORDING STEWARD REPORT**

DATE: _____

CHURCH: _____

Presiding Elder: Rev. Dr. Curlee L. Adams and members of the _____ Quarterly Conference, it is a privilege to submit this report for the quarter beginning _____ and ending _____.

FUNDS RECEIVED

Amount Brought Forward: _____

From Tithes and Offerings: _____

From Building Fund: _____

From Boards: _____

From Conference Claims: _____

From Special Days: _____

From Special Gifts: _____

From Benevolent: _____

From Auxiliaries: _____

From Education: _____

From Evangelism: _____

Others: Pastor's 12%) _____

Parsonage: _____

Parsonage: _____

Total Received: _____

CHURCH DISBURSEMENTS

Pastor's Salary: _____

Pastor's Insurance: _____

Pastor's Education: _____

Janitor: _____

Secretary: _____

Benevolent: _____

Evangelism: _____

Maintenance: _____

Equipment Purchase: _____

Special Events: _____

Non-Clergy Payroll Taxes: _____

Payroll Fee: _____

Bank Fee: _____

Pastor's Travel: _____

Pastor's 12%: _____

Pastor's Other: _____

Musician: _____

Other: _____

Education: _____

Other: _____

Utilities: _____

Church Materials: _____

Supplies: _____

Real Estate Taxes: _____

Employee Liability: _____

Total Church Disbursements: _____

Are all eligible employees covered by workers compensation if required by the state? _____

Is the church current with all forms and payments? _____

CONFERENCE DISBURSEMENTS

District Asking(s): _____

Annual Conference: _____

**THE CHRISTIAN METHODIST EPISCOPAL CHURCH
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RECORDING STEWARD REPORT (Continued)**

PROPERTY TRANSACTIONS

Buildings Purchased: _____	Building Sold: _____
Land Purchased: _____	Land Sold: _____
Vehicles Purchased: _____	Vehicles Sold: _____
Total Purchased: _____	Totals Sold: _____

OUTSTANDING MORTGAGES AND LOANS

Beginning Quarter Balance _____	Interest Paid: _____
Ending Quarter Balance: _____	Principal Paid: _____
Mortgage Balance: _____	Monthly Payments: _____
Are all accounts current? _____	

Total Amount Dispersed: _____

MORTGAGE LOANS

Beginning Quarter Balance _____	Interest Paid: _____
Ending Quarter Balance: _____	Principal Paid: _____
Mortgage Balance: _____	Monthly Payments: _____
Are all accounts current? _____	

Total Amount Dispersed: _____

Grand Total Dispersed for All Accounts: _____

BALANCES OF FINANCIAL ACCOUNTS

Type of Account: Operating	Current Balance: _____
Type of Account: Payroll	Current Balance: _____
Type of Account: Pastor's 12%	Current Balance: _____
Type of Account: PayPal & Sale Parsonage	Current Balance: _____
	Total: _____

Are all Church Financial Accounts Current? : _____

Submitted,
Recording Steward: _____

Pastor: _____
(Name of Pastor)

Presiding Elder: _____
Rev. Dr. Curlee L. Adams

Presiding Bishop _____
Bishop Sylvester Williams, Sr.